



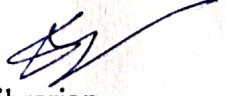
आचार्य नरेन्द्र देव कृषि एवं प्रौद्योगिक विश्व विद्यालय कुमारगंज अयोध्या-224229
ACHARYA NARENDRA DEVA UNIVERSITY OF AGRICULTURE AND TECHNOLOGY
KUMARGANJ AYODHYA-224229

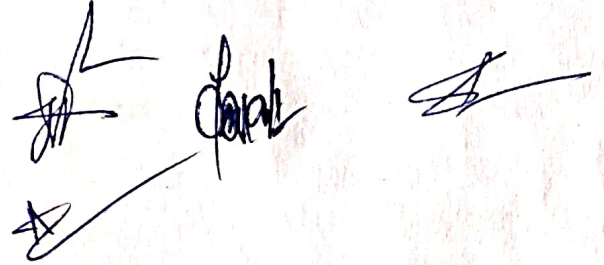
NOTICE INVITING EXPRESSION OF INTEREST (EOI)/ APPLICATIONS FOR
EMPANELMENT OF BOOK SUPPLIERS/VENDORS FOR SUPPLY OF
BOOKS TO NEHRU LIBRARY, ANDUAT, KUMARGANJ, AYODHYA

Advt. No. ANDUAT/NL/Emp/01/2025

Dated 03/03/2025

Sealed expression of interest (EOI)/ applications on prescribed format are invited from reputed book Suppliers/ Publishers/Book Distributors/Vendors/Stockiest for empanelment with the University for supply of books for financial year 2024-25 and 2025-26. Interested suppliers can download the EOI document alongwith application form from the University Website www.nduat.org. The Application must be accompanied with processing fee Rs. 1000/- + 18% GST (Rs 1180/-) (Non Refundable) in the form of Demand Draft and Earnest Money Deposit (EMD) Rs. 30,000/- in the form of Demand Draft/ FDR. The application form complete in all respect properly signed by the applicant and kept in a sealed envelope should reach to "The Librarian, Nehru Library, Acharya Narendra Deva University of Agriculture and Technology Kumarganj, Ayodhya – 224229", on or before 03/03/2025 (5:00PM).


Librarian
Nehru Library






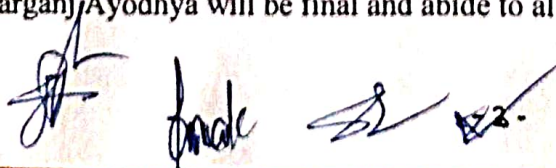
ELIGIBILITY CRITERIA FOR EMPANELMENT

Acharya Narendra Deva University of Agriculture and Technology, Kumarganj, Ayodhya invites applications from reputed Publishers/Distributors/Vendors/Stockiest to seek empanelment as authorized vendor for supply of print books to our Central Library (Nehru Library) after the fulfillment of eligibility criteria as mentioned below:

- 01- The vendor must be a registered member of National level trade federations like FPBAI/GOC copy of Registration Certificate must be enclosed with the proposal.
- 02- The Publishers/Book Distributors/vendors/Stockiest submit the copy of its three previous years IT returns and PAN in the prescribed Registration Form along with proof of address.
- 03- The Publishers/Book Distributors/Vendors/Stockiest must submit their license of Import/Export Code (IEC) certificate issued by Ministry of Commerce, GOI with the proposal.
- 04- The vendor must have satisfactorily supplied books to any 3 Government Universities (Central/State)/Institutions/Colleges, during the last three financial years (satisfactory supply certificates along with relevant order copies shall be attached).
- 05- The vendor must have a minimum average annual turnover of Rs. 15 lakhs in the last three consecutive financial years (CA certificate shall be attached).
- 06- The vendor must be distributor/dealer/stockiest/executive/preferred Vendors of the publishers. The authority letters issued by the publishers shall be enclosed.
- 07- The Registration form for empanelment can be downloaded from university website www.nduat.org and a Demand Draft of Rs 1180=00 (Rs 1000=00 processing fee + 18% GST) in favour of "Comptroller Acharya Narendra Deva University of Agriculture and Technology Kumarganj, Ayodhya" payable at State Bank of India, Pithla (code 6925). This processing fee will not be refunded in any case (Non-refundable).
- 08- The vendor shall append the declaration on the bill that--- (a) Only original/latest editions of the books have been supplied. (b) The actual price of the publishers has been charged. (c) The Indian/low priced editions of these publications (if foreign) are not available in India. (d) The books are not remaindered titles.
- 10- Affidavit on Rs. 100/= non-judicial stamp paper shall be attached by the vendor for not having been black listed by any institution/organization during last three years.

 -2-

- 11- The applicants as book vendor to the university shall have to attach a Demand Draft /FDR for Rs. 30,000/-(Thirty thousand Rupees Only) in the form of Earnest Money Deposit (EMD) in favour of 'Comptroller, Acharya Narendra Deva University of Agriculture and Technology Kumarganj, Ayodhya" payable at SBI Pithla (code 6925) which will be returned after satisfactory completion of the Supply of books and expiry of the tenure. However, the earnest money would be forfeited if the selected bidder(s) fail to supply the ordered books satisfactorily. The earnest money of the unqualified bids would be returned just offer completion of empanelment process. Earnest money will not entail any interest.
- 12- The period of empanelment will be up to 31 March 2026. This period is extendable further for one year on the basis of mutual consent and satisfactory performance of the vender on the previous empanelled period.
- 13- The Dean/Director/HOD/Teachers shall recommend books and other learning material for purchase to the central library.
- 14- Books/Printed material only in good condition and within stipulated time will be expected by the university. Material in damaged condition/ delayed supply will be return back to the vendors. The firm/vendors will be responsible for such type of activities.
- 15- Registration is to be done once only for the period and will be valid unless the Publishers/Book Distributor/ vendor/Stockiest/Supplier is debarred/ Black listed or registration cancelled for any reason.
- 16- The vendor shall have to enter in to an agreement with ' Comptroller,ANDUAT kumarganj. Ayodhya". For the supply of books as per these terms and conditions along with the other terms and conditions which the university shall deem suitable.
- 17- ANDUAT Kumarganj Ayodhy reserve the right to place/cancel/split the order against various supplies without assigning any reason thereof.
- 18- This supply of books/printed material will be F.O.R. at Nehru Library ANDUAT Kumarganj Ayodhya
- 19- On the recommendations of the Dean/Director/HOD/Teachers the library may purchase books which are found to be great demand/ the department itself feels so.
- 20- The Picking/dispatching/Transporting/Loading/Unloading charges etc will be inclusive and born by the firm/Vendor.
- 21- In the case of any dispute, the decision of Hon'able Vice-Chancellor ANDUAT Kumarganj Ayodhya will be final and abide to all parties ,





- 22- The application in the prescribed format in sealed envelope must reach to "The Librarian, Nehru Library, Achrya Narendra Deva University of Agriculture and Technology Kumarganj, Ayodhya - 224229", on or before ..18/03/2025 (5:00PM) only through Registered post/ speed post/courier. The applications received late or received through any other means or incomplete in any respect will not be considered. The vendor must mention "Application for Empanelment of Vendor" on the sealed envelope.
23. Unless specified, latest editions/reprint only shall have to be supplied. If a faculty recommends an old edition for purchase in library, a valid justification shall have to be submitted with the recommendation.
24. The registered vendors shall make supply of the books to university library as per the following minimum slabs of discounts.

Sl. No.	Category of Books	% Discount
1.	All books (Except reference sources viz. dictionaries, encyclopedias and multi volume set)	20%
2.	Reference sources viz. dictionaries, encyclopedias and multi volume set	30%
3.	*Government / ICAR Publication	10%

*There shall be no discount on such government publications and other publications on which the supplier do not get any discount, on production of documentary evidence.

25. "Procurement of books, publications, periodicals etc for a library does not require a tender to be called as per Chapter 6, Rule 143 of the General Financial Rules 2017 of the Government of India. This rule clearly excludes books, publications, periodicals etc for a library from the category of "goods", and therefore exempted the purchase of books, publications, periodicals etc for a library through GeM portal."
26. Only "Publisher's Price" shall be applicable and its proof shall be attached with the Bill.
27. Only Good offices Committee (GOC)/RBI conversion rates shall be followed for foreign books. The payment of bill will be made only in Indian currency (Rupee).
28. In The event of deviation on any of the aforementioned conditions, the university shall be free to cancel of registration and/ of black list the vendor too and it will also result in the forfeiture of the Earnest money deposit (EMD) of the vendor.
29. The University reserves the right to recommend or reject any or all application(s), whose decision will be final in all cases in respect of acceptance/rejection/arbitration.
30. In case of any legal dispute the jurisdiction shall be Ayodhya only.

Seal of Firm & Signature of Authorized Signatory with date



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VENDOR EMPANELMENT FORMAT FOR LIBRARY PRINTED BOOKS

To
The Librarian
ANDUAT, Ayodhya

Sir,

In response to your advertisement no. ANDUAT/NL/Emp/01/2025 dated...03/03/2025 for empanelment of Publishers/Book Distributors/Vendors/Stockiest for supply of printed books at your University, I, the authorized signatory on behalf of the firm, hereby furnish the desired information, EOI processing fee (Rs. 1000/- +18%GST=Rs 1180/-), EMD (Rs. 30,000/-) along with relevant certified documents.

1	Name of the Firm:	
2	Address:	
3	Contact No.:	
4	Website:	
5	Mobile No.: (Authorized signatory)	
6	E-mail address.:	
7	Date of Establishment of Firm:	
8	Name of the Proprietor/Director.	
9	Name of Partner(s) (if any)	
10	Registration No. of FPBAI/GOC, etc (Please enclose a copy of the Registration Certificate.)	
11	Permanent Account No.: (Attach Copy of PAN)	
12	Direct import license (if Any): (Attach Copy of the same).:	
13	Have you satisfactorily supplied printed books to any Central/State Government Universities/Institutions/colleges? Satisfactory Supply Certificate for particular order in any one of last three financial years (order copy and satisfactory supply certificate should be attached).	Yes/No (Attach Document)
14	Annual Turnover of the firm for the last 3 consecutive financial years (attach proof):	
	i	
	ii	
	iii	
	Total:	
	Average per year	

Seal of Firm & Signature of Authorized Signatory with date

15	Whether you are in income tax payee? If so, please attach copy of Income tax return (ITRs) filed for last three (03) financial years along with photocopy of Profit & Loss account and Balance Sheet duly certified by Chartered Accountant.												
16	Are you a distributor/dealer/stockiest/exclusive/preferred agent of the publishers? If yes, please submit the valid authority letter issued by the publisher.												
17	<p>Details of processing fee Demand Draft Of Rs 1000/- + 18% GST (Rs.1180/-) (Non Refundable) in favour of " Comptroller, Acharya Narendra Deva University of Agriculture & Technology Kumarganj, Ayodhya" payable at " SBI Pithla code 6925" U.P.</p> <p>Draft No. Date.....</p> <p>Amount Rs..... Drawn On</p>												
18	<p>Details of Demand Draft/FDR of Rs. 30,000/-(Thirty thousand Rupees only) as EMD (refundable) drawn from any nationalized Bank in favour of " Comptroller, Acharya Narendra Deva University of Agriculture & Technology Kumarganj, Ayodhya" payable at " SBI Pithla code 6925" U.P.</p> <p>Details of EMD Demand Draft/FDR</p> <table border="1"> <tr> <td>i</td> <td>NO.</td> <td></td> </tr> <tr> <td>ii</td> <td>Date</td> <td></td> </tr> <tr> <td>iii</td> <td>For Rs</td> <td></td> </tr> <tr> <td>iv</td> <td>Drawn on</td> <td></td> </tr> </table>	i	NO.		ii	Date		iii	For Rs		iv	Drawn on	
i	NO.												
ii	Date												
iii	For Rs												
iv	Drawn on												
19	Have your firm ever been debarred/blacklisted for doing business from any government organization/Govt. funded organization/Institution? If No, please furnish an affidavit raised on non-judicial stamp paper of Rs. 100 (Rupees one Hundred only).												
20	<p style="text-align: center;"><u>DECLARATION BY VENDOR</u></p> <p>I/We do hereby declare that entries made in this EoI format are true to the best of my/our knowledge and belief. Deliberately no information has been hidden or misled. If at any stage during and after empanelment, any information furnished and documents provided in this EoI are found to be incorrect/false/fabricated/concocted/misled, then the Acharya Narendra Deva University of Agriculture and Technology kumarganj Ayodhya has all the rights reserved to cancel the offer/ empanelment, forfeit the EMD of Rs. 30,000/- and take appropriate action against my/our firm/organization. Further, it is to declare that have perused all the terms and conditions mentioned in this EoI, and are clear and acceptable to my/our/Firm/Organization.</p> <p>Date: _____</p> <p>Place: _____</p> <p style="text-align: right;">Signature of Authorized Signatory Seal of Firm</p>												

- 2 -